



	International Student Application Procedures	Action By										
Step 1	<p>All international students are advisable to submit their application at least 3 months prior to the commencement date of the intake to avoid any unnecessary delays in admission process. Please note that the Student Visa Application through Education Malaysia Global Services (EMGS) is not applicable to Sabah and Sarawak at the moment. Hence, all applications will be submitted directly to State Immigration.</p> <p>Applicant is required to submit the following by scan copy to:</p> <p>Mr. Bryant Lo Ka Hin International Office INTI College Sabah KM 10, Jalan Tuaran Bypass, 88450 Kota Kinabalu, Sabah, Malaysia. Tel : 088-489111 Fax : 088-489144 E-mail : kahin.lo@newinti.edu.my</p> <p>Complete the Application for Admission (Application Form).</p> <p>(1) Send the application forms to the International Office, together with the following :</p> <ul style="list-style-type: none">◆ Photocopy of full set of passport with validity of at least 12 months◆ 8 (Eight) passport-sized 3.5 cm(w) X 5cm(h) photographs with blue background.◆ 2 (Two) Certified true copies of all academic qualifications (in English Translation)◆ 2 (Two) Certified true copies of English Language Proficiency (if applicable)<ul style="list-style-type: none">• Test of English as a Foreign Language (TOEFL)• International English Language Testing System (IELTS)◆ Release Letter & Attendance Records from your current institution (Only applicable for transferred College Students)◆ Application Fee (RM500) and general admin fee (RM2000) totalling to RM2500. You may pay the application fees in the form of a bank draft or Malaysian local cheque, <u>or</u> you can telegraph transfer the fees to our account as follow :	INTI Student, agent, ADCO , INTI Student										
	<table><tr><th>No</th><th>Campus</th><th>Payee Name / Cheque Payble to</th><th>Bank Count Details</th></tr><tr><td>1</td><td>INTI College Sabah</td><td>INTI Kinabalu Sdn Bhd</td><td>HSBC Bank Malaysia Berhad Address: No. 2,Leboh Ampang, 50100 Kuala Lumpur, Malaysia Account no: 392 047296 101 Swift Code: HBMBMYKL or</td></tr><tr><td>2</td><td>INTI College Sabah</td><td>INTI Kinabalu Sdn Bhd</td><td>Malayan Banking Berhad Account no : 5101 8900 8941 Swift Code : MBBEMYKL</td></tr></table>		No	Campus	Payee Name / Cheque Payble to	Bank Count Details	1	INTI College Sabah	INTI Kinabalu Sdn Bhd	HSBC Bank Malaysia Berhad Address: No. 2,Leboh Ampang, 50100 Kuala Lumpur, Malaysia Account no: 392 047296 101 Swift Code: HBMBMYKL or	2	INTI College Sabah
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Step 2

If the application is successful, INTI will send a Registration Package (softcopy/hardcopy) containing Letter of Offer, fee schedule, letter of understanding and other related documents to applicant. If the application is unsuccessful, INTI will inform the applicant in writing.

After the issuance of the Letter of Offer and receipt of the signed letter of understanding, INTI will submit applicant's application for VISA APPROVAL LETTER (VAL) to Sabah Immigration Office.

INTI Officer

Step 3

If the application for VISA APPROVAL LETTER (VAL) is accepted and granted, a letter will be issued by Immigration Office after 14 working days. After that, INTI will send the letter to the applicant for further action.

Students from the following countries are not required to have a Single Entry Visa (SEV) to enter Malaysia:

ANTIGUA & BERMUDA	AUSTRALIA	BAHAMAS	BARBADOS	BELIZE	BOTSWANA
BRUNEI	CANADA	DOMINICA	FIJI	GAMBIA	GRENADA
GUYANA	NAMIBIA	NAURU	NETHERLAND	NEW ZEALAND	PAPUA NEW GUINEA
ST MARINO	SEYCHELLES	SINGAPORE	SOLOMON ISLAND	SOUTH AFRICA	IRELAND
JAMAICA	KENYA	KIRIBATI GILBERT ISL	LESOTHO	LIENCHESTIEN	MALAWI
MALDIVES	MAURITIUS	ST KITTS & NEVIS	ST LUCIA	ST VINCENT GRENADINE	SWAZILAND
SWITZERLAND	TANZANIA	TONGA	TRINIDAD & TOBAGO	TUVALU	UGANDA
UNITED KINGDOM	VANUATU	WESTERN SAMOA	ZAIRE	ZAMBIA	ZIMBABWE

Otherwise, students must obtain SEV prior to entering Malaysia.

SEV can be obtained by presenting the VAL issued by Immigration Department of Malaysia, to the nearest Malaysian Embassy/ Consulate prior to entering the country. International students must have a valid VAL to enter the country.

For applicant who does not need SEV, he/she must present VAL to immigration Officer at the Entry Point in airport. FAILURE to do so may result the student from NOT being allowed to enter Malaysia.

PS: Conversion from Social pass into student visa is no longer acceptable. Also, Journey Performed Visa (JP Visa) will no longer be issued to students on arrival.

INTI Student



S t e p 4	<p>Applicant is required to inform INTI of his/her arrival details at least 5 (five) working days prior to arrival in Malaysia.</p> <p>Applicant is also required report to International Office the next working day for Enrollment and Post Arrival Medical Checkup</p>	INTI Student
S t e p 5	<p>Student visa endorsement, medical check-up and insurance application will be carried out after enrolment and payment of tuition fees. Post arrival medical check-up must be done within 7 days from arrival date and the pre-payment of RM18,000 is fully transferred to INTI</p>	INTI Student and INTI officer